

Creative Workshops – Artist Callout

What is Wakefield Exchange (WX)?

Wakefield Exchange (WX) is an event and exhibition space in the heart of Wakefield, operated by Wakefield Council. The former market hall has been transformed into a venue that aims to offer accessible and inclusive entertainment, creativity and culture for the people of our district and beyond.

Find out more about the venue and our programme here: [Welcome to Wakefield Exchange](#)

About the opportunity

From Tues 27 - Friday 30 October 2026, WX will be celebrating Halloween half term, transforming into a spooky space with family friendly activities! This year's theme is the Haunted Wild West!

WX are seeking two artists to deliver drop-in creative workshops on Tuesday 27th October. The sessions will be for children, and we anticipate there will be a high footfall so the outputs should be simple and fairly quick to make. We would love to hear your ideas, which might follow the theme of Halloween, the Wild West, or both!

Date and time

Tuesday 27th October – delivery from 11am to 3pm

What will we be looking for?

The selected artists will need to have:

- Proven experience running engaging creative workshops for the public
- A friendly and inclusive approach to delivery
- Public Liability Insurance (£5 million)
- Ability to create a risk assessment for the workshop

Fee

- £400 per session

These figures are estimated and inclusive of time and materials – please specify your fee in your application.

How to apply

Please email hello@wxwakefield.co.uk including:

- A brief description of your workshop idea (max 200 words)
- A brief description of your experience (max 200 words)
- Images of previous relevant work – please kindly note, applications without images will not be considered
- Your fee, including time, materials & travel
- An equalities monitoring form which can be downloaded alongside this information sheet on our website. Please note, this is optional, but helps us ensure our commissioning practices are inclusive. You can also email hello@wxwakefield.co.uk and we can send you a copy.

Please note applications will be assessed on concept, experience and deliverability.

Want to apply in another way?

We welcome applications in written, audio and video format. If you have any concerns or queries about accessibility, please contact hello@wxwakefield.co.uk

Deadline: Midnight, Sun 9th Aug

- Panel to review all applications in that week
- Outcomes by Friday 14 August